



Requirement Checklist for First-Year Club Membership

This checklist is designed for use by the club, LSC, & National HQ office to verify that all requirements for new club membership have been met. Please forward this list with all of the required application materials to the appropriate LSC contact.

Club Name _____ Club Code _____

Club Rep Applying for Membership _____ LSC _____

Day Phone _____ Email _____

Club's Federal Tax ID Number _____ Date of Appl _____

NEW CLUB REQUIREMENT	CLUB	LSC	NATL HQ
Club Items:			
1. LSC Application Form			
2. Demographic Questions Form			
3. Team Mission Statement			
4. First-Year Budget or Business Plan			
5. Safety Action Plan for all facilities			
6. Facility Use Confirmation Form (for all facilities)			
7. Club Registration Fee			NA
8. CLBM School during first year (to be scheduled by Sport Development Coordinator)	NA	NA	
Head Coach Items:			
1. HC's Name: _____		DOB: _____	
2. Required Safety Certifications (attach documentation for all three certifications)			
3. Coach Education Requirement - Level 1			
4. ASCA Level 2 Stroke School			
5. ASCA Level 3 Physiology School or Three-Years' USA-S Coaching Experience*			

* If Head Coach is using previous USA-S coaching experience to meet requirements, please list the LSC and years coached below:

Year _____ LSC _____
 Year _____ LSC _____
 Year _____ LSC _____

Official Use Only: Initial & date when complete.
 LSC Official _____ Date _____
 NHQ Official _____ Date _____