



North Texas Swimming

Final Minutes of the North Texas Swimming, Inc. House of Delegates Meeting September 20, 2008 D/FW Marriott Hotel, Irving, TX

John Rieff called the meeting to order at 1:28 pm.

1. Roll Call

Motion made to forego roll call. Seconded – passed.

Board members present:

John Rieff	General Chair, Records Chair, Top 16 Tabulator
Gloria Schuldt:	Administrative Vice-Chair, TSA Texas Information Committee Representative, National Times Chair
Claire Brandt	Executive Committee Jr. Athlete Representative
Brian Dangelmaier	Age-Group Vice-Chair
Shannon Gillespy	Technical Planning Chair
Karen Rourke:	Registration & Membership Chair, LSC Forms
Bill Christensen	Coaches Representative
Jay Brandt	Safety Chair
Maggie Shook:	Club Development Liaison
Sherry Gentry:	TSA TAGS Committee Representative
Mike Eubanks	Sanction Chair
Suzanne Dangelmaier	Outreach Chair
Nancy French:	NTS Webmaster and Member-at-Large
Mike McDonald	Secretary

Team delegates present:

ATAC:	Chris MacCurdy, Sherry Gentry
CAT:	
CLAS:	
COPS:	Steve Mateer, Craig Harris, Ted Carson
COR:	Maggie Shook, Nate Sanders
DM:	Mook Rodenbaugh, Jay Brandt, Claire Brandt (Athlete)
FA:	
FAST:	Nancy French
HEAT:	Susan Tarpy

IS:
LAC: Shannon Gillespy
LSCC:
MAC: Cody Huckaby, Robert Butler, Carlos Salazar
MARS: Brian Dangelmaier, Suzanne Dangelmaier
MTRO: Mark Morrison, Jana Morrison, Deanne Morrison
(Athlete), Mike McDonald
NTN: Bill Christensen
ROCK:
SMU:
SNAP:
SWAT:
TCU:
TRS: Pat Henry
TXNS:
WEST:
WW2:

2. Minutes

Motion made to accept the September 16, 2007, House of Delegates Meeting minutes. Seconded – passed.

Motion made to accept the October 27, 2007, House of Delegates Meeting minutes with corrections. Seconded – passed.

3. Reports of Officers

a. General Chair

John Rieff was contacted by Shaun Rabb of Fox News regarding USA Swimming’s Make-A-Splash press release. John referred Mr. Rabb to the NTSI Diversity Chair. In the near future, Mr. Rabb will contact the Chair for input on a news piece regarding the relatively high number of deaths due to drowning among minorities and the goals of the Make-A-Splash program to eliminate those deaths.

This year John would like to see the LSC put more emphasis on camp programs. Suggestions for this and other programs are highly encouraged. Members can contact members of the Board with these suggestions at any time.

b. Secretary

Mike McDonald has not received delegate letters from the following teams:

- ? Champion Aquatic Team (CAT)
- ? Cleburne Area Swimmers (CLAS)
- ? Frisco Aquatics (FA)
- ? Longview Swim Club (LSCC)
- ? Rockwall Swimming (ROCK)

- ? Swim Nation Aquatic Program (SNAP)
- ? South West Aquatics of Texas (SWAT)
- ? Wichita Falls Elite Swim Team (WEST)
- ? Water Works 2 (WW2)

Teams can email their delegate letter to him at mimcdon@att.net. Please note that to have voice and vote in the NTSI House of Delegates, each team delegate must be currently registered with USA Swimming.

c. Treasurer

Robert Edwards is absent. Gloria Schuldt presented the 2007 NTSI Balance Sheet and the 2007 NTSI Fund Balance, shown below. The 2007 audit will be completed by the October House of Delegates meeting.

**North Texas Swimming
Balance Sheet
December 31, 2007**

ASSETS

Current Assets		
Wells Fargo - Checking Wells	105,624.08	
Fargo - Money Market	65,804.46	
Wachovia Securities Accounts	71,910.25	
Receivable	<u>18,851.40</u>	
Total Current Assets		262,190.19
Property and Equipment		
Equipment	<u>160,586.21</u>	
Total Property and Equipment		160,586.21
Other Assets		
Total Other Assets		0.00
Total Assets		<u>422,776.40</u>

LIABILITIES AND FUND BALANCE

Current Liabilities		
Accrued Expenses	18,133.87	
Total Current Liabilities		18,133.87
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		18,133.87
Fund Equity		
Fund Balance		
Total Fund Balance	396,645.52	
Total Fund Equity	<u>7,997.01</u>	
Total Fund Balance		<u>404,642.53</u>
Total Fund Balance		422,776.40

**North Texas Swimming
Revenues, Expenditures, and Changes in Fund Balance
For the Twelve Months Ending December 31, 2007**

	Year to Date Actual	Year to Date Budget
Revenues		
Fines	2,131.00	500.00
Sanctions	550.00	700.00
Forms	170.50	0.00
Interest	4,138.33	500.00
Recognition Banquet	0.00	2,400.00
Rental Income	7,000.00	8,500.00
Splash Fees	34,244.55	35,000.00
USA Registrations	278,671.00	256,944.00
Zone Meet	16,120.00	16,000.00
Miscellaneous Income	23.92	0.00
Total Revenues	343,049.30	320,544.00
Expenditures		
All Star Meet	20,392.72	10,500.00
Elite Camp	0.00	1,000.00
Nationals	15,725.00	10,000.00
Coaches Clinics	0.00	500.00
Coaches Rep - Awards	0.00	150.00
Bank Charge	85.00	0.00
Contract Labor	10,120.00	8,500.00
Donations to Charity	0.00	200.00
Equipment Expense	496.80	0.00
Equipment Expense - General	93.08	1,000.00
Equipment Maintenance	3,703.28	3,000.00
Equipment - Insurance	788.51	2,500.00
Forms Expense	0.00	1,000.00
Meetings	908.89	1,000.00
Membership	0.00	1,000.00
Postage	770.97	1,000.00
Supplies	286.22	2,000.00
Website Expense	500.00	500.00
Legal & Professional	755.00	300.00
LSC Travel	2,073.51	1,000.00
Miscellaneous	284.69	255.00
National Convention	9,659.56	10,500.00
Officials Expense	2,026.50	500.00
Training & Supplies	319.10	1,500.00
Telephone	2,003.14	1,000.00
Recognition Banquet	0.00	8,500.00
Southern Zone Membership	50.00	50.00
Swim Camps	0.00	1,000.00
TAGS Supplies	(78.00)	0.00
TSA Convention	799.32	500.00
TSA Dues	40.00	55.00
USA Swimming Registration	0.00	209,609.00
USA Registration - Athlete	200,322.00	0.00
USA Registration - Club	1,400.00	0.00
USA Registration - Non-Athlete	14,146.00	0.00

Non-Athlete Family 1	1,860.00	0.00
Non-Athlete Family 2	1,860.00	0.00
USA Registration - Outreach	40.00	0.00
USA Registration - Seasonal	3,473.00	0.00
USA Registration - Sports Med	50.00	0.00
Zones	40,098.00	32,000.00
Total Expenditures	335,052.29	310,619.00
Change in Fund Balance	7,997.01	9,925.00

d. Administrative Vice-Chair

Gloria Schuldt expressed the need for another coach to server on the Audit Committee and nominated Ted Carson for the position. He agreed to serve on the Committee; no objections were raised.

Gloria announced to the House that the new Junior Athlete Representative to the Board of Directors is Claire Brandt.

Also, a committee is needed to update the NTSI by-laws, based on the new USA Swimming template. The committee must include an athlete, a coach, and a non-athlete, as well as a chairperson. Gloria will ask the Nominating Committee for a list of names for these positions.

e. Senior Vice-Chair

Ron Forrest is absent. No report.

f. Age-Group Vice-Chair

Brian Dangelmaier presented a report on Team North Texas (TNT), which attended the 2008 Southern Zones Championships in Atlanta, GA, held July 29-Aug 4. Highlights include:

- ? 48 athletes, 4 coaches, 1 manager, and 2 officials comprised the Team
- ? Meet performances
 - o 37 Junior National cuts
 - o 11 US Open cuts
 - o 4 “trials” cuts
 - o 17 meet records
 - o 1 disability world record
- ? TNT performances
 - o 288 events entered
 - o 284 swims; 163 best times (57%)
 - o 2 Junior National cuts
- ? TNT received the 2008 Charlene Craddick Sportsmanship Award

Special thanks to the TNT staff and to the TNT sponsors – Active Network, Mid-Cities Arlington Swimming, and Gloria Schuldt.

g. Coaches Representative

Bill Christensen received the following clarification from Dave Thomas, USA-S Sport Development Consultant, regarding safety training for swim coaches:

“There is still a lot of confusion out in the field regarding Safety Training for Swim Coaches. Coaches will be required to successfully complete the 25-question online test **ONLY WHEN** their **CURRENT** lifeguard or STSC certification expires. Many coaches seem to think that they must take the STSC online test this year in order to renew their 2009 coach membership. If their STSC/lifeguard certification doesn't expire this year, they don't have to take the online test.

The online test is **NOT** required **UNTIL** their current certification expires.

All certifications requirements and testing procedures are explained in the Coaches' section of the USA Swimming website. Click on Education/Safety Requirements on the left hand menu to access complete information. Here is an outline of the changes for the 2009 registration year:

Changes to Safety Training for Swim Coaches Requirement:

Changes to the Safety Training for Swim Coaches requirement take effect for the 2009 registration year which begins in September. The main change is that all coaches must successfully complete the online (25 questions) Safety Training for Swim Coaches written test.

There are several options for completing the rest of the certification process:

1. “Challenge” the course. Take the online test and then demonstrate the required water skills to a certified Red Cross instructor who will issue a Safety Training for Swim Coaches card.
2. Present a valid and current lifeguarding card (Red Cross, American Lifeguard Association, Ellis and Associates, YMCA Lifeguarding, or StarGuard) along with email confirmation of the online Safety Training Test to your LSC Registration person.
3. Take a full Red Cross Safety Training for Swim Coaches 8 hour course. This includes the written test.

The options are explained more fully on the coaches' page of the USA Swimming website.

Changes to Foundations of Coaching Test Resources

As of September 1, 2008, the Foundations of Coaching online test will be based on the newly released *Foundations of Coaching* DVD.

Test questions are taken from:

1. The *Foundations of Coaching* DVD
2. The downloadable documents accessible from the *Foundations of Coaching* DVD
3. The USA Swimming Rules & Regulations

The *Foundations of Coaching* DVD is available for \$25.00 on the USA Swimming online store. The DVD and accompanying documents make a great start to a coaching library and it is highly recommended that a coach purchase the materials prior to taking the test. Every coach will automatically be sent a free copy of the USA Swimming Rules & Regulations, which should arrive within 3 months of your registration.”

4. Reports of Standing Committees

a. Registration/Membership

Karen Rourke reported that for 2008 the NT LSC had 356 non-athlete members, 4702 athlete members, and 212 seasonal members. The total athlete count (4914) was down from 2007, but due to the Olympic year, this number is expected to greatly increase for 2009. Karen has registered all athletes that have been sent to her by their teams.

Registration costs rose this year by \$1, so that the cost for an athlete is now \$55 and for non-athletes it is \$45. Registration for outreach athletes is still \$5. To register a swimmer as an outreach athlete, send Karen the “free school lunch” qualification letter for the current year with the athlete’s name on the letter.

Last January, mandatory monthly Team Manager audits began. Less than a quarter of the teams are compliant; therefore, Karen will begin immediately enforcing the audits, fining teams \$100 for non-compliance.

b. Officials

Bill Nixon is absent. No report.

c. Safety

Jay Brandt reminded everyone that each team must designate a safety chairperson for their team. The chairperson must be registered with USA Swimming as a non-athlete. Jay will present a more detailed report at next month’s House of Delegates meeting.

d. Technical Planning

Shannon Gillespy held a meeting of the Technical Planning Committee prior to this House of Delegates meeting. The 2009 draft meet calendar will be posted to the NTSI website. The calendar will be finalized at the October House of Delegates meeting.

e. Athletes

Each team is requested to have at least one of their athletes represented on the Athletes Committee. Please send nominations to Gloria Schuldt for consideration.

Claire Brandt presented ideas for athletes' social events—a carnival or picnic-and-games for 12 and under athletes, and a dance with refreshments for 13 and over athletes. Dates have yet to be determined, but early in June after final exams or between long course and short course seasons might be best. Claire will write an invitation to all team athlete representatives to attend the October House of Delegates meeting, where this and other ideas will be discussed, and the invitation will be posted to the NTSI website.

Another idea that might benefit the athletes is an LSC-wide banquet. Gloria cited the NT LSC as the first destination in 2009 for USA Swimming's new Swimposium event.

f. Finance

Jeanne Manikowski is absent. No report. Due to Jeanne's absence, John Rieff stated that discussion of the budget will be done at the October House of Delegates meeting.

Steve Mateer raised the issue of inequitable compensation for NT athletes who qualify for national meets (Senior Nationals, Junior Nationals, or US Open). For example, expenditures for the All-Star and Zones meets totaled approximately \$60,000 but expenditures for Nationals totaled only \$15,000. Given that the NT LSC has over \$262,000 in liquid assets, Steve felt that the LSC should budget more for its national athletes. John took an action to talk with representatives from other LSCs at the National Convention to understand how those LSCs budget their costs in this area. A proposal will be created for discussion at next month's meeting to raise the contributions to national athletes greater than or equal to the contributions given to the All-Star/Zone athletes.

g. Program Development

Ron Forrest is absent. No report.

h. Sanctions

Mike Eubanks has updated the sanction form to reflect the current Policies & Procedures, which was updated last year to require that host teams include the names of the Meet Director and Head Safety Marshal in the meet information. Teams wanting to host a meet should download the new form from the NTSI website and include these names in the sanction request. Mike will be verifying this information as part of the sanctioning process. The meet request should be submitted at least 60 days prior to the meet start date. For

reference, a timeline of the internal sanctioning process will be posted to the website in 2009.

5. Reports of Special Committees

a. Equipment

Bob Lang is absent. No report. However, John Rieff noted that Bob is working on a change to the Policies & Procedures regarding the operation and leasing of NTSI equipment. John has asked Bob to draft a proposal to be reviewed before action can be taken on it at the October meeting.

b. NTV

Gloria Schuldt reminded everyone that proof of times for TAGS must be through the USA Swimming SWIMS database.

For coaches who want a high school swimming meet observed for USA Swimming times, you must show that the meet will have national times achieved before USA Swimming will approve an in-season meet for entry into SWIMS. The request for observation, to be submitted to Gloria or John, requires 30 days notice. For season-ending meets, such as Districts or Regionals, the request requires 10 days. Each request must include the names of the Meet Director and the four officials working the meet.

c. Records/Top 16

John Rieff reported that NTSI will host short-course TAGS in 2009 at Loos Natatorium. The Texas Swimming Association (TSA) is considering using online entries for the meet; the issue will be discussed at the annual TSA meeting.

NTSI will begin using SWIMS as the official record depository.

d. Camp Coordinator

Craig Harris is absent. No report.

e. Club Development – Maggie Shook

Maggie Shook is present. No report.

f. Outreach

Suzanne Dangelmaier is present. No report.

g. Disability Swimming

Matt Franks is absent. No report.

6. Unfinished Business

None

7. New Business

a. Entry fees for 2008 meets at Loos

Maggie Shook requested that, due to the new rental costs of Loos Natatorium, the event fee for the 2008 COR Classic meet in December be raised from \$3.25 to \$5.00. Because the sanction has already been granted, she asked for an exception.

Motion made to allow the City of Richardson (COR) swim team to increase the event fee for the 2008 December COR Classic to \$5 per event and \$15 per late entry. Seconded – passed.

Motion made to waive the splash fees for the three upcoming meets at Loos—Little Splashers, 11&Over “A”, and Haunted Hat. Seconded – passed.

b. Nominating Committee

Gloria reported that there are three positions open for nominations—General Chair, Administrative Vice-Chair, and Senior Vice-Chair. Gloria and John are looking for a coach to fill the Senior Vice-Chair position; the current chairperson, Ron Forrest, will not be returning.

The Nominating Committee currently consists of Sherry Gentry and Matt Franks, but an athlete representative is needed. Gloria nominated Deanna Morrison as the athlete rep, and she agreed to do so.

8. Resolutions and Orders

Next House of Delegates meeting is October 25, 2008, at 11:00 am at the D/FW Marriott Hotel in Irving, TX.

John Rieff adjourned the meeting at 3:01 pm.

Respectfully submitted,

Mike McDonald
Secretary